

**RECORD OF PROCEEDINGS
MINUTES OF THE KINGSTON TOWNSHIP BOARD
OF TRUSTEES MEETING
Monthly Board Meeting
February 12, 2007 7:30 p.m.**

The Kingston Township Board of Trustees meeting was called to order by Chairman Shively.

A moment of silence was given, and the Pledge of Allegiance was recited.

ROLL CALL: Fink-yea; Shively-yea; Basham-yea; Talbott-yea; Moore-yea.

MINUTES: A motion to accept the minutes of the January 3, 2007 Organizational Meeting was made by Basham with one correction Resolution # 07-01-26. The Zoning Inspector hourly rate should be \$25.75 and not \$25.17. Second by Fink. Vote-Shively-yea; Basham-yea; and Fink-yea.

A motion to accept the minutes of January 3, 2007 was made by Basham and Second by Fink. Vote-Shively-yea; Basham-yea; and Fink-yea.

FINANCE: The Cash Summary Report was submitted for review. The 12-31-2006 and 1-31-2007 Bank Reconciliation Statements were submitted for approval. A motion to accept the financial reports as submitted by the Fiscal Officer was made by Fink and second by Basham. Vote-Shively-yea; Basham-yea; and Fink-yea.

At 7:40 p.m. a motion to adjourn into executive session under Ohio Revised Code section 121.22 (G) (1) to conduct interviews for employment in the Zoning department was made by Shively and was second by Fink. Vote-Shively-yea; Basham-yea; and Fink-yea.

At 8:06 a motion by Fink was made to go back into regular session. Second by Basham. Vote-Shively-yea; Basham-yea; and Fink-yea.

OLD BUSINESS: Pogggemeyer- Zoning Inspector Talbott submitted proposals from Pogggemeyer to proceed with the final review of the North Star Plan.

Resoultion#07-01-45/Six Month Moratorium of the Processing of Applications to re-zone property to PRD Category. The Fiscal Officer read a letter that was sent to the trustees dated January 17, 2007 from Benjamin C. Collins, Assistant Prosecuting Attorney, Delaware County. The letter addresses concerns about the recent Moratorium that was recently passed by the trustees and refers back to a letter dated July 6, 2004 that addressed this same issue in 2004. The Fiscal Officer also read letter dated

July 6, 2004. Fink made a motion that a copy of resolution # 07-01-45 be sent to Assistant Prosecutor Benjamin Collins for review and give an opinion. Second was made by Basham. Vote Shively-yea; Basham-yea; and Fink-yea.

NEW BUSINESS: Bill Balmat Director of Risk Management Services with The Ohio Government Risk Management Plan met with Fiscal Officer Roy and Roads Superintendent Moore on January 31st to discuss services provided to the community and to discuss and assist with any existing or potential liability. A few suggestions were made, but overall was very pleased with review. One suggestion made was to be sure all data with Zoning is backed up and stored in fireproof file cabinets. Also Mr. Balmat required that all fire extinguishers to be checked on an annual basis (has been completed by Moore). According to cards, last inspection was in 2002.

Karen Fitzpatrick resident, and also Board member of Ohio Department of Jobs and Family Services ask the trustees to put a public statement in the April newsletter promoting April as Child Abuse Month. Trustees had no objection and suggested that this information be relayed to Jeanna Burrell Newsletter editor.

Trustee Fink and Zoning Inspector Talbott attended the Ohio Township Association conference. Fink reported that there is a free web-site that is administered by Miami University students. Other townships and entities are utilizing this service. Fink will review the possibilities for Kingston Township.

Trustee Shively attended the Brown Township meeting to discuss the purchase of International Truck.

CEMETERY: Reviewed letter dated February 6, 2007 from County Prosecutor Dave Yost addressing Burial or Cremation of indigent persons at Political Subdivision's Expense.

Phase I of the cemetery survey has been completed by Shores Surveying and will be ready for review at the March township meeting. This project surveyed out 400+ plots on the West side of the cemetery and has steel rods to identify where the plots are. Phase II will survey out the East side of the cemetery (may have difficulty since this is the old part of the cemetery)

BURIAL 1-12-2007 - William Joe Harman

PUBLIC INPUT: Dewey Akers inquired to Chairman Shively (representative of the Porter-Kingston Fire District) about the fire department obtaining punch outs to respond to fire alarms to residents in Porter and Kingston townships. Shively responded that they do have punch outs and that he would need to get in touch with the Fire Chief to set up procedures for punch outs.

Donna Jachius resident of Kingston Township ask Chairman what the status of the Noise Resolution is ? (wanted to make sure this is noted in the minutes).Chairman Shively responded that they are reflected in the minutes and that copies are available if requested.

ROADS UPDATE: Eldon Johnston from the Delaware County Engineers Office attended the meeting to discuss the 2007 materials list that was distributed and ask if there was any assistance needed at this time.

Moore reported 54.5 hours for the month of January. 37 hours spent plowing and salting roads. Inspected/follow-up from Driveway permit on Rosecrans Road

EASTERN DELAWARE COUNTY JOINT RECREATION DISTRICT- Open House was held at Liberty/YMCA

ZONING UPDATE: Interviews still being conducted for Zoning Secretary position that is open.

The open positions for BZC and BZA to be filled upon completion of interviews

SIGN WARRANTS:

The Fiscal Officer submitted the checks for payment. Money to pay the above bills is in our possession or in the process of collection. A motion to pay the bills as submitted was made by Basham with a second by Fink. Vote- Shivley-yea; Basham-yea; and Fink-yea.

With no further business a motion by Basham was made to adjourn the meeting until March 5, 2007 Second by Fink. Vote-Fink-yea; Shivley-yea; and Basham-yea .

Minutes approved this 5th day of March 2007

Chairman Shively _____

Vice-Chairperson-Basham Dan Basham

Trustee Fink _____

Fiscal Officer Roy _____