

RECORD OF PROCEEDINGS
MINUTES OF THE KINGSTON TOWNSHIP BOARD
OF TRUSTEES MEETING
Monthly Board Meeting
December 6, 2016 7:00 p.m.

The Kingston Township Board of Trustees Monthly Board of Trustees Meeting was called to order by Chairman Volpe.

ROLL CALL: Volpe-yea; Shively-yea; Akers-yea; Talbott-yea; Stites-yea; and Crowl-yea.

GUEST:

MINUTES: A motion by Akers was made to approve the Minutes of the November 1, 2016 meeting as presented. A second was made by Shively. Vote: Volpe-abstain Shively-yea; Akers-yea.

FINANCE: The Bank Reconciliation for October 2016 was presented for approval. A motion by Akers was made to accept the financial reports as presented by the Fiscal Officer. A second was made by Volpe. Vote: Volpe-yea; Shively-yea; and Akers-yea.

The Records Retention project is underway. Fiscal Officer Roy ask the employees of Zoning and the Road Maintenance department for their input on township records. The trustees were also given a draft schedule of the records retention policy.

OLD BUSINESS:

NEW BUSINESS:

PORTER-KINGSTON FIRE DISTRICT – Akers gave a report on the Fire District.

PUBLIC INPUT:

ROADS- Road Superintendent Doug Crowl gave a report on the activity for the month.

CEMETERY –

ZONING UPDATE: Talbott/Stites gave the report for the zoning department.
See Zoning Report

OTHER BUSINESS:

A motion by Akers was made to authorize a \$4,000.00 for a 2016 year-end bonus for the township Zoning Inspector, township Zoning Secretary, and the Road Maintenance employee. Second by Volpe. Vote: Volpe-yea; Shively-yea; and Akers-yea.

A motion by Akers was made to pay the bills as submitted by the Fiscal Officer with a second by Shively. Vote: Volpe-yea; Shively-yea; and Akers-yea.

A motion to pay the bills as submitted by the Fiscal Officer was made by Akers with a second by Shively. Vote: Volpe-yea; Shively-yea; and Akers-yea.

A motion to recess the meeting until December 27, 2016 at which time any unfinished business will be conducted was made by Akers. Second by Shively. Vote: Volpe-yea; Shively-yea; and Akers-yea.

With no further business, the meeting was recessed until December 27, 2016.

December 27, 2016

The December 6, 2016 meeting was reconvened at 7:00 p.m.

Roll Call: Volpe-yea; Shively-yea; Akers-yea;

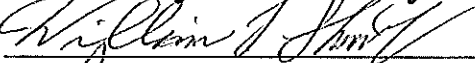
Bank Reconciliation: November 2016

Motion by Akers was made to accept the finance report and the bank reconciliation for November 2016. Second by Volpe. Vote: Shively-yea; Akers-yea; and Volpe-yea.

A motion by Shively was made to pay the bills as submitted by the Fiscal Officer. Second by Akers. Vote: Shively-yea; Volpe-yea; and Akers-yea.

With no further business for 2016 a motion to adjourn the meeting was made by Akers. Second by Shively. Vote-Volpe-yea; Shively-yea; and Akers-yea; The meeting was adjourned until January 3, 2017.

Minutes approved this 7th day of February 2017.

Chairman Shively: 

Trustee Akers: 

Trustee Volpe: 

Fiscal Officer Roy 