

**RECORD OF PROCEEDINGS**  
**MINUTES OF THE KINGSTON TOWNSHIP BOARD**  
**OF TRUSTEES MEETING**  
**Monthly Board Meeting**  
**October 5, 2021 7:00 p.m.**

The Kingston Township Board of Trustees meeting was called to order by Chairman Akers.

**ROLL CALL:** Akers-yea; Volpe-yea; Shively-yea; Talbott-yea; Stites-yea; and Crowl-yea.

**SPECIAL GUEST:** David Fisher – NRI  
Vince Villio - Delaware County Prosecutors Office  
Kelly Kincaid – Delaware County Health Department

**MINUTES:** The Minutes for the Regular Board meeting on September 7, 2021 was reviewed by the trustees. A motion to approve the minutes as submitted was made by Volpe. A second was made by Akers. Vote: Akers-yea, and Volpe-yea. Vote: all yes.

**FINANCE:** Motion by Akers to table the **September 2021** finance report and bank reconciliation until the November Board of Trustees Meeting. Volpe seconded the motion. Second by Akers. Vote: Volpe-yea; Akers-yea; Shively-yea.

**David Fisher** with Kephart Fisher LLC representing NRI spoke on the inability to transfer the passive park land as planned. The Delaware County will not allow a transfer of land without access to a street. He has prepared an amendment to our agreement, delaying the transfer to within 60 days of the street being certified by the County Engineer. Mr. Villio agrees with this modification. Motion by Akers to accept the proposed amendment. A second was made by Volpe. Vote: Volpe-yea; Akers-yea; Shively-yea. The amendment was signed and notarized.

**Kelly** with the Health Department shared information about recycling, and recycling holiday string lights in particular.

**OLD BUSINESS:**

**Zoning Inspector Issue.** The job description and vacancy announcement reviewed and approved. Will be posted on the township website and it will be advertised in the paper on October 15, 16, 22, 23, 29 and 30. Volpe will try to post on Facebook.

**Todd Street Culvert.** Mr. Akers astutely remarked that a recent notification from the County Engineers Office, leads one to believe we can get significant financial help for this project. Mr. Akers and Mr. Crowl will follow up with the Engineers Office.

**New Township Hall Updates by Mr. Volpe**

- Discussed the need for a furniture layout to enable a communications plan, Wi-Fi and hard wire locations
- Painting was discussed. We will need a painter to cut in and roll out walls on November 8 & 9. Mr. Akers agreed to get at least 3 bids (as recommended by Mr. Villio). Door frames and trim can be painted after occupancy. The door slabs will be prefinished clear for \$1,400, plus markup. Exact amount to follow shortly.
- Flooring was discussed. VCT may be extended through entrance and office space for \$1,100, plus markup. Exact amount to follow shortly.
- Spectrum Internet and Phones was discussed. Mr. Volpe has been working closely with Spectrum on this. Proposal has been forwarded to all via email. Spectrum will absorb all costs of construction, in exchange for a \$1,126/month 5 year contract. Spectrum assures that this is a legitimate ARPA fund use. No cost to the Township. Mr. Villio will review this with Spectrum to verify. Timing is very important!

**NEW BUSINESS:**

- **Tractor Purchase?** Mr. Shively brought up that he and Mr. Akers looked at a used tractor/mower. It was discussed. Needs work. Both Mr. Akers and Mr. Volpe felt that it was best to wait on any large purchase until the new township hall is complete.

**PORTER-KINGSTON FIRE DISTRICT:** No report

**PUBLIC INPUT:** None

**ROADS:**

- **Patching.** Patching on Wilson, Rosecrans, etc. Mr. Crowl will look into getting hot patch for repairs.
- **Roads Agreement.** Mr. Crowl met with Berkshire on roads agreement. Written agreement from 1994 remains in effect.

**CEMETERY – Tree issues.** Mr. Akers and Mr. Crowl will pursue pricing for tree work.

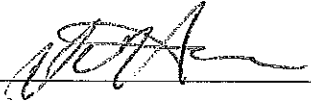
**ZONING UPDATE:** Report given by Zoning


**OTHER BUSINESS:**

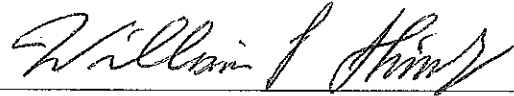
With no further business, a motion by Akers was made to pay the current bills, and to adjourn the meeting until Tuesday October 5, 2021. Second by Volpe.

Vote: Akers-yea; Volpe-yea; and Shively-yea.

Minutes approved this 2nd day of November 2021.

Chairman Akers: 

Vice-Chairperson Volpe: 

Trustee Shively: 

Fiscal Officer Roy: 