

**KINGSTON TOWNSHIP ZONING COMMISSION  
MEETING MINUTES**

**APPROVED: February 19, 2014**

**DATE:** November 20, 2013  
**LOCATION:** Kingston Township Hall  
**TIME CALLED TO ORDER:** 7:00 PM by Chairman Filbert

<b>MEMBERS PRESENT:</b>	<b>(CHECK ONE)</b>		
<b>GROVE</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>FILBERT</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>GIFFIN</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>STROHM</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>JEROME</b>	<b>YES</b>		<b>NO</b> X
<b>WHITE, Alternate</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>TALBOTT</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>STITES</b>	<b>YES</b>	<b>X</b>	<b>NO</b>

**PUBLIC INPUT/COMMENT:** None

**APPROVAL OF MINUTES:**

Chairperson Filbert asked members if they had any comments or corrections regarding the August 21, 2013 Meeting Minutes. The minutes were amended by adding the street address number to the Skinner property in the Public Input/Comment section. After discussion, Member Strohm made a motion to approve the Meeting Minutes as amended. The motion was seconded by Member Giffin and was approved three for and two abstentions.

**OLD BUSINESS:** None

**NEW BUSINESS:** John White was introduced as the new Alternate Member having been appointed by the Trustees on 11-05-13. John indicated that he grew up in Grandville, Ohio, worked 14 years for NCR and then 26 years as a State Farm Insurance Agent in Dublin, Ohio. He advised that he moved to the township from Powell, Ohio for the large lots/agricultural setting offered here. He informed Members that he has enjoyed meeting a number of township residents, and volunteered for the position to give back to the township.

Chairman Filbert provided Members with a summary of the Township Officials Training presented by the Delaware County Prosecutor's Office and held on November 16, 2013. Topics included Open Meetings, Public Records, Nuisance Properties and Zoning Boards Processes and Procedures. Zoning Secretary Stites summarized webinar training received from the Ohio Historical Society on October 22, 2013 regarding the development of a records retention/disposal policy and schedule.

After brief discussion, Members agreed to retain a quarterly meeting schedule for 2014. Should a matter occur requiring prompt action by the Zoning Commission, a special meeting will be

advertised and convened. The next meeting will be Wednesday, February 19, 2014, 7:00pm at the Township Hall.

**ZONING REPORT:**

Zoning Inspector Talbott highlighted several items in the August, September and October 2013 Trustee Reports *referenced as Item 1* including the number of permits issued, and the resolution/status of several complaints. He informed Members that Nationwide Realty is moving forward with plans to develop 59 residential lots in Kingston Township as part of the NorthStar Development. He indicated that plans are currently in the platting process through the Delaware County Regional Planning Office, and that further discussion is needed between the Township, Delaware County Engineer and the Developer regarding a section of Wilson Road between the proposed development and the rehabilitated bridge at Carter's Corners Road that is not scheduled for roadway improvement.

He advised Members that the Trustees have advertised a request for proposal to hire professional services for preliminary land planning and building concepts for a new Township Hall and Park on the 25 acres deeded to the Township adjacent to NorthStar off Carter's Corners Road. He reminded Members that the entrance roadway, on-site sanitary system/future sewer tap, picnic pavilion and playground equipment will be provided by the Robert Weiler Company as a condition of final development plan approval for NorthStar. He distributed a revised Zoning Commission Roster *referenced as Item 2*. He also distributed two newspaper articles regarding the outlet malls proposed in Berkshire Township *referenced as Item 3*. Brief discussion took place regarding the various topics listed above.

**FOLLOW UP ITEMS:      None**

**ADJOURNMENT:**

Chairman Filbert made a motion for adjournment. The motion was seconded by Member Grove and was unanimously approved.

**TIME:              7:48 PM**

**SUMBITTED BY:**

Recorded and submitted by Dave Stites, Zoning Secretary.