

**KINGSTON TOWNSHIP ZONING COMMISSION
MEETING MINUTES**

APPROVED: February 3, 2016

DATE: November 4, 2015
LOCATION: Kingston Township Hall
TIME CALLED TO ORDER: 7:01 PM Chairman Filbert

Member Joey Jerome was congratulated on being reappointed to the Zoning Commission by the Trustees on November 3, 2015 for another five year term through August 2020.

MEMBERS PRESENT:	(CHECK ONE)		
GROVE	YES	NO	X
FILBERT	YES X	NO	
GIFFIN	YES X	NO	
STROHM	YES X	NO	
JEROME	YES X	NO	
WHITE, ALT.	YES	NO	X
TALBOTT	YES X	NO	
STITES	YES X	NO	

APPROVAL OF MINUTES:

Chairman Filbert asked members if they had any comments or corrections regarding the August 5, 2015 Meeting Minutes. After discussion, Member Jerome made a motion to approve the Meeting Minutes. The motion was seconded by Member Strohm and was approved—3 votes yes, Strohm abstained.

PUBLIC INPUT/COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: Members were advised that the current Build-Out Map in the Comprehensive Plan is outdated, and that a new map has been requested from the Delaware County Regional Planning Office.

ZONING REPORT:

Zoning Inspector Talbott highlighted several items in the August, September and October 2015 Trustee Reports *referenced as Item 1* including the number of permits issued and several complaints investigated by the Zoning Office. Members were encouraged to attend the annual Township Officials Training on November 14, 2015 presented by the Delaware County Prosecutor’s Office. A newspaper article regarding Northstar development being impacted by continuing sewer plant issues was distributed for Member information *referenced as Item 2*.

ELECTION OF OFFICERS/2016 MEETING DATES:

After brief discussion regarding the Chairman position, Member Strohm made a motion nominating Tom Filbert as Chairman for 2016. The motion was seconded by Member Jerome, and was unanimously approved by roll call vote.

After further discussion regarding the Vice-Chair position, Member Filbert made a motion nominating Dick Strohm as Vice-Chair for 2016. The motion was seconded by Member Jerome, and was unanimously approved by roll call vote.

Zoning Secretary Stites requested that Members determine meeting dates for 2016. After brief discussion, Members decided to remain meeting on the first Wednesday of each quarter and hold other meetings as needed to address time sensitive matters. Member Strohm made a motion to adopt February 3, May 4, August 3 and November 2, 2016 as quarterly meeting dates. The motion was seconded by Member Giffin and was unanimously approved.

FOLLOW UP ITEMS: **None**

ADJOURNMENT:

With no further business for discussion, Member Strohm made a motion for adjournment. The motion was seconded by Member Giffin and was approved unanimously.

TIME: **7:36 PM**

SUMBITTED BY:

Recorded and submitted by Dave Stites, Zoning Secretary.